Qupa Micro-Finance
Registered Microfinance

ZB Chambers, 2nd Floor, Corner 1st Street & George Silundika
Harare, Zimbabwe
Tel: +263 867 700 2005 Email: loans@qupa.co.zw

INDIVIDUAL LOAN APPLICATION FORM

Payroll Loan: ☐ Bus Loan: ☐ Loan Type: ____

INDIVIDUAL LOAN APPLICATION FORM

Title (Mr./Mrs./Dr/Prof): ____ First Name: ____ Surname: ____

Maiden Name: ____ Gender: ____ Date Of Birth: ____

Marital Status: ____ Nationality: ____ ID Number: ____

Cell Number: ____ WhatsApp: ____ Highest Educational Qualification: ____

Citizenship: ____ Email Address: ____

Residential Address: ____ Permanent Address: ____

Period at Current Address: Years: ____ Months: ____

Period at Previous Address: Years: ____ Months: ____

SPOUSE AND NEXT OF KIN DETAILS

SPOUSE DETAILS

Full Name: ____

Phone Number: ____

Email Address: ____

Address: ____

NEXT OF KIN 1

Full Name: ____

Relationship: ____

Phone Number: ____

Email Address: ____

Address: ____

NEXT OF KIN 2

Full Name: ____

Relationship: ____

Phone Number: ____

Email Address: ____

Address: ____

EMPLOYMENT DETAILS

Business/Employer's Name: ____ Job Title: ____

Business/Employer's Address: ____ Date of Employment: ____

Name of Immediate Manager: ____ Phone Number of Immediate Manager: ____

Status of Employment: Permanent: ☐ Contract: ☐ Part time: ☐ Self Employed: ☐

Gross Salary: ____ Net Salary: ____ Employee Number: ____

OTHER SOURCES OF INCOME

SOURCE	GROSS	NET	INTERVALS

Are you related to any Qupa MFI employeees or directors? Yes: ☐ No: ☐

If YES state the name and relationship: ____________________

PROPERTY OWNERSHIP

Rented: ☐ Employer Owned: ☐ Mortgaged: ☐ Owned Without Mortgage: ☐ Parents owned: ☐

LIST OF PLEDGED ASSETS

1: ____________________ 1: ____________________

2: ____________________ 2: ____________________

BANK/MOBILE ACCOUNT DETAILS

BANK	BRANCH	ACCOUNT NUMBER

LOAN WITH OTHER INSTITUTION (ALSO INCLUDE QUPA LOAN)

INSTITUTION	MONTHLY INSTALLMENT	CURRENT LOAN BALANCE	MATURITY DATE

LOAN APPLICATION DATAILS

Loan Amount: ☐ Loan Purpose: ☐

LOAN TENURE

1	2	3	4	5	6	7	8	9	12	Others (Specify):	

Would you like the following ZB life Cover? 6 Months: ☐ 12 months: ☐ 18 months: ☐ Other (Specify) ☐

DECLARATION

I declare that the information given above is accurate and correct. I am aware that falsifying information automatically leads to decline of my loan application. I authorise Qupa Microfinance to obtain and use the information obtained for the purposes of this application from the recognised credit bureau. I authorise Qupa Microfinance to obtain references from friends, relatives, neighbors and business partners including visits to my home and verification of my assets. I undertake to provide all documents required by Qupa Microfinance and to update all records in the event of change of any personal details.

Full Name: ☐ Signature and Date: ☐

FOR OFFICIAL USE ONLY

Received & Checked by: Name: ☐ Signature: ☐ Date: ☐

Approved by: Name: ☐ Signature: ☐ Date: ☐

KYC CHECKLIST

- Copy of ID, Licence, Valid Passport ☐
- Current Pay Slip ☐
- Stamped 3 Months' Bank Statement ☐
- Mobile Statements ☐
- Proof of Residence/Confirmation Letter ☐

Qupa Date Stamp: